Importing references from word, Zotero, Mendeley into EndNote

1 Importing references typed in a Word

EndNote cannot directly import existing bibliographies that you typed in a Word document because it does not know how to break down the references into their component parts (author, year, title, etc). However, you can copy your pre-existing bibliographies into WizFolio, import from clipboard, and then export as .ris format. You then import the RIS file into EndNote.

This online video explains how to use the WizFolio tool to export Word bibliography into EndNote. Also UCSF Library has done a step by step guide on Usi ng WizFolio to Transfer a MS Word Bibliography to EndNote or RefWorks.

Note: if you only have a few references in your Word document, it is less time consuming to search them in MultiSearch or Google Scholar, then to export them into EndNote. If the citation is not available in the above database, you can manually type them into EndNote.

2 Importing references using MS built-in Word Citation manager

a. Open your Word document which contains the bibliographies, click EndNote X7, then Export to EndNote>Export Word Citations

Categorize References * Temport to EndNote *
🔝 Instant Formatting is Off 👻 📲 Export <u>I</u> raveling Library
Export Word <u>Citations</u>
Export Word Master List
This is what was being reported (Authers, 2013) Financial crisis could damage our economics
(Gilbert, 2012) (Expert Advisory Group on Soltions to Child Poverty, 2013)
Bibliography
bibliography
Authers, J. (2013). Europe's financial crisis : short guide to how the euro fell into crisis, and the
consequences for the world. Upper Saddle River, N.J: FT Press.
Expert Advisory Group on Soltions to Child Poverty. (2013, October 29). Child poverty in New Zealand:
Building on the progress to date. Retrieved from
http://www.occ.org.pz/assets/Publications/FAG-Child-Poverty-Progress-29Oct13.pdf
Gilbert, R. A. (2012). Federal reserve lending to troubled banks during the financial crisis: 2007 -
2010. Journal of Finance, 94(3), 221-242.

b. Once you click on Export Word Citations tab, you will be prompted to select an EndNote library to export them into. Select an existing library or create a new library, then hit OK tab to make the exportation happen.

This is what was being reported (Authers, 2 (Gilbert, 2012) (Expert Advisory Group o	013) Financial crisis could damage our economics n Soltions to Child Poverty, 2013)
	Export word 2007 Citations
Bibliography Authers, J. (2013). Europe's financial crisis : consequences for the world. Upper	Export into: An existing EndNote library: economics_finance
Building on the progress to date. Re http://www.occ.org.nz/assets/Pub	A new EndNote library
Gilbert, R. A. (2012). Federal reserve lendin 2010. Journal of Finance, 94(3), 221	OK Cancel Help

3 Importing references from Zotero

Open your Zotera library, click on the File --> Export Library... You can then choose Export format as "RIS", then click on "OK" to save the files ٠



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- In EndNote, click File>Import > File... Click the "Choose..." button and select the file you just exported from Zotero. Set Import Option Reference Manager (RIS) and click Import •

Import File:	My Library.ris Choose
Import Option:	Reference Manager (RIS)
Duplicates:	Discard Duplicates
Text Translation:	No Translation

Here is an EndNote training video on how to Transferring References from Zotero to EndNote

4 Importing referencs from Mendeley

- · Open your Mendeley library, click on the File --> Export Library... You can then choose Export format as "RIS", then click on "OK" to save the file
- In EndNote, click File > Import > File...
 Click the "Choose..." button and select the file you just exported from Mendeley. Set Import Option as Reference Manager (RIS) and click Import