Editing multiple references at the same time

References imported from different databases sometimes contain words in uppercase. You do not need to change these manually.

You can

- Highlight the references you want to change in your EndNote Library (do not omit this step!)
- Go to **References | Show Selected References**
- Go to **Tools | Change/Move /Copy Fields**
- Choose the **Change Fields** Tab
- Choose the field that you wish to change from the **In** drop down list
- Choose the Change option you require - lowercase is chosen here
- Choose **OK** to apply the changes
- Check the details are correct then click **OK** to confirm the change