Other Word Processors

Compatibility with EndNote's Cite-While-You-Write (CWYW) Tools

Microsoft Word and a few other common word processors are compatible with EndNote's Cite-While-You-Write (CWYW) tools

- Note that **Word Starter**, the cut-down version of Word, is **not compatible** with CWYW tools
- Check the compatibility of other word processors

If you use a word processor that is not CWYW compatible, you can use EndNote's **Format Paper** feature to format citations and generate a list of references.

Using EndNote with a CWYW-Incompatible Word Processor

Writing the Paper in the Word Processor

- In EndNote, select the reference you want by clicking on it. If you need more than one reference at a time, hold down Ctrl key as you click
- Press Ctrl+C to copy the references
- Switch to the word processor
    - Hint: use Alt+Tab to switch between programs
- Place the cursor where the in-text citation is to be inserted. Press Ctrl+V to paste the reference
    - There are various controls used to change the format of the in-text references (see Method 2 - Unformatted citations); for example, to add page numbers or to change "(Smith, 2013)" to "Smith (2013)". Several controls can be used in one citation
- At the bottom of the document, add a new page with a page break (shortcut Ctrl+Enter), add the heading required (for example, "Reference List" or "Bibliography"), and press Enter a few times so the cursor is placed where you want the list of references to begin

To Generate the Paper with Formatted Citations and Reference

- In the word processor, create a copy of the document in RTF format. Typically this is done via File > Save As > Rich Text Format
- In EndNote, open the library if necessary, and ensure that the correct output style is selected (top left-hand corner of screen)
- Click **Tools** > **Format Paper** >**Format Paper…** > select the RTF file > **Open** button
  EndNote will check that the citations in the paper are matched in the EndNote library
- Check the correct output style is selected (bottom right of screen), and then click the **Format** button
- A new RTF document will be generated > **Save**
- In the word processor, open the newly generated RTF document