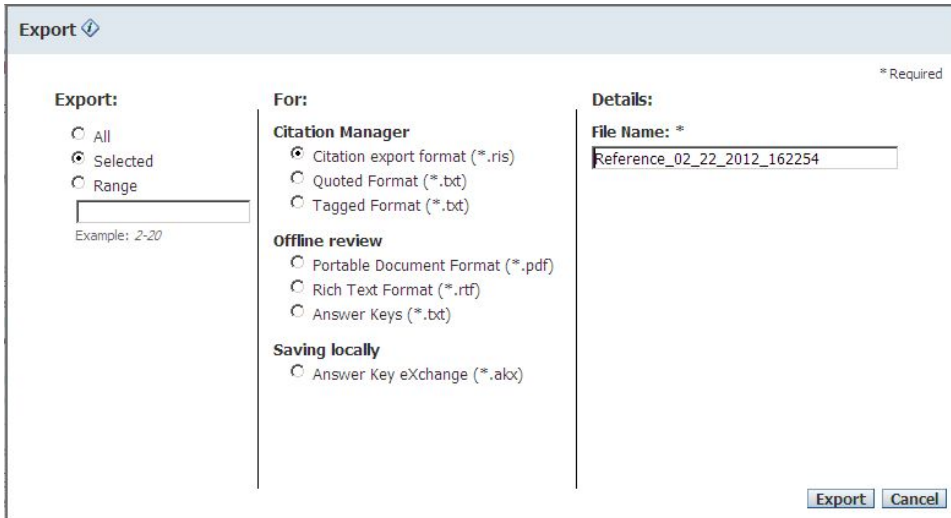


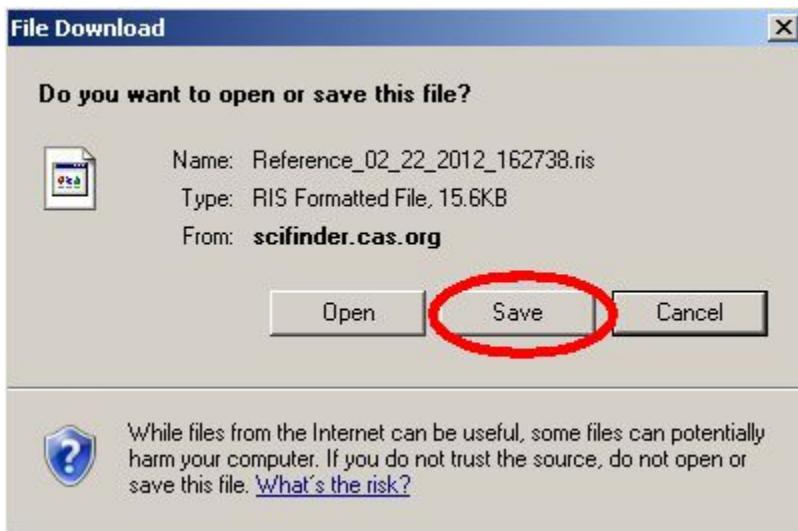
# Downloading records from SciFinder

1. Conduct your search on SciFinder.
2. Select the items you want to save by ticking boxes or clicking Select All.
3. Click **Export** at the top right of the screen.
4. An Export dialogue box appears. The default settings are normally fine (Export: *Selected*; For: *Citation export format (\*.ris)*; File Name: *Reference\_###\_####\_#####*).



The 'Export' dialog box is shown with three main sections: 'Export:', 'For:', and 'Details:'. In the 'Export:' section, 'Selected' is chosen. In the 'For:' section, 'Citation Manager' is selected, with 'Citation export format (\*.ris)' chosen. In the 'Details:' section, the 'File Name' is 'Reference\_02\_22\_2012\_162254'. There are 'Export' and 'Cancel' buttons at the bottom right.

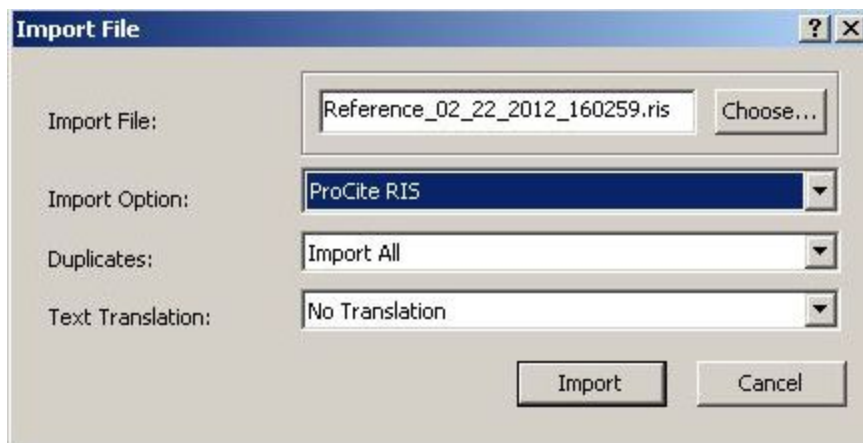
5. A File Download dialogue box appears. Click the **Save** button, and save to an easily found folder on your computer.



The 'File Download' dialog box asks 'Do you want to open or save this file?'. It shows a file icon, the name 'Reference\_02\_22\_2012\_162738.ris', the type 'RIS Formatted File, 15.6KB', and the source 'scifinder.cas.org'. There are 'Open', 'Save', and 'Cancel' buttons. The 'Save' button is circled in red. At the bottom, there is a warning message: 'While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)'

NB. Do not use the "Open" button to export records directly to EndNote, as the filter EndNote uses automatically will mangle the details.

6. Open EndNote and the library you wish to import the references into.
7. Click **File** and from the drop-down menu, select **Import** and then **File**.
8. A dialogue box opens:
  - a. Click the **Choose** button and browse to find the file you exported at step 4 above;
  - b. In the Import Option area, choose **ProCite RIS**. If it is not listed, click the drop-down arrow and click *Other Filters...* and find and select ProCite RIS.
  - c. Click the **Import** button.



9. New imported citations will be listed. Check each to make sure the correct formatting has occurred.
10. To view all records in your EndNote library, click All References at the top left of the EndNote screen.