EndNote

These pages are not current. Please refer to our Endnote Guide.

Welcome to the UC Library's EndNote Wiki. UC staff and students can **log in** to edit pages and add comments. Use **Your Account** menu at the bottom of the page.

EndNote is software that enables you to store and manage references, and use these to format citations and bibliographies in documents, in many different styles.

The library recommends and supports EndNote X6 and X7. Endnote is available for installing on campus (see next section) or the files are available to be downloaded to install on your own computer here - you will need your login, and they are large files. Read more he re .

Once installed check for updates by opening EndNote and going to the **Help** menu. Choose **EndNote Program Updates** and use the Wizard to check for updates. On Campus you may need IT or Departmental IT support as this will require administrators rights.

There is alternative referencing software available. For a comparison of software see this chart.

Contact your Liais on Librarian for help

EndNote Installation

- Installing on campus
- Installing EndNote at home or on a laptop
- Shortcut to download software (UC login required)
- Networked laptops

- Filters, styles and connection files
- EndNote for Mac users
- EndNote problems

EndNote Basics

- Creating an EndNote library
- Typing in references
- Library Catalogue - downloading or online search
- Databases - downloading records
- Databases - downloading records (Mac)

- Choosing an output style
- Formatting your bibliography in Word
- Editing in-text citations
- Adding page numbers
- Using footnotes
- Word processors other than Word (including Word Starter)

EndNote Extras

- Problems with author names
- Using journal abbreviations
- How to use special characters
- Printing a copy of your EndNote library
- EndNote for Law (New Zealand Law Style Guide)

- Importing references from Word, Zotero, Mendeley into EndNote

- Merging multiple documents and Reference lists
- Managing PDFs with EndNote
- Using more than one library per document
- Removing field codes
- EndNote and PBRF
- Training videos
- Troubleshooting EndNote for Macs

EndNote Advanced

- Problems with author names
- Using Journal Abbreviations without term lists
- Printing a copy of your EndNote library
- Using groups to organise your references
- Customize how your Library looks

- Adding references from EndNote to your Powerpoint slides
- Changing multiple references at the same time
- Managing PDFs with EndNote
- Using more than one library per document
- Removing field codes
- Saving a backup copy and/or sending a copy of your library by email

EndNote Online (formerly EndNote Web)

- Getting started with EndNote Online
- EndNote Online and Word

- Sharing an EndNote Online Library
- EndNote Online and Databases