

QuakeCoRE Publication Portal Admin

Password reset for a specific user

Navigate into the user's page via Administration>People. Find the user from the list or use filter to find the user.

Home > Administration

People ☆

List

Permissions

Roles

Role settings

Mass Password Reset

+ Add user

+ Import users from CSV

Name or email contains

Status

Role

Permission

timothy.sullivan@canterbury.ac.nz

- Any - ▾

- Any - ▾

- Any - ▾

Filter

Reset

Action

Add the Administrator role to the selected user(s) ▾

Apply to selected items

<input type="checkbox"/>	Name	Organisation	Last access
<input type="checkbox"/>	Tim Sullivan	University of Canterbury	7 minutes ago

View user profile.

Apply to selected items

Navigate into the User's page, and go to Edit tab.



QuakeCoRE
NZ Centre for Earthquake Resilience
Te Hiranga Rū

Te Hiranga Rū QuakeCoRE Portal

[Home](#)[Ad](#)[View](#)[Shortcuts](#)[Edit](#)[My Publications](#)[Contact](#)[Home](#)

Tim Sullivan ☆

Member for

1 month 1 week

Enter temporary password for this user.

[Home](#) > [Tim Sullivan](#)

Tim Sullivan ☆

[View](#)[Shortcuts](#)[Edit](#)[My Publications](#)[Contact](#)

Email address *

timothy.sullivan@canterbury.ac.nz

The email address is not made public. It will only be used if you need to be contacted about your account or for opted-in notifications.

Username *

Tim Sullivan

Several special characters are allowed, including space, period (.), hyphen (-), apostrophe ('), underscore (_), and the @ sign.

Password

To change the current user password, enter the new password in both fields.

Status

☐ Blocked

☒ Active

Mass password reset

If you need to update multiple users' password, doing the above steps for each user can be quite tedious. "Mass password reset" can be useful.

Log in as Admin and go to Manage > People > Mass Password Reset

HomeManageShortcutsAdmin

ContentPeoplePublicationCSVAuthorsCSVStructureAppearanceExtendConfigurationReportsHelp

Home > Administration

People

ListPermissionsRolesRole settingsMass Password Reset

+ Add user+ Import users from CSV

Name or email contains

Status

Role

Permission

- Any -

- Any -

- Any -

Filter

Action

Check "Select all user" if you wish to reset everyone's password.

If you wish to specify a group of people, you could create a role and assign desired users to the Role, and select the role from the UI. When you created a new role, this new role will be listed alongside Content editor and Administrator shown in the screenshot.

Mass Password Reset ☆

List

Permissions

Roles

Role settings

Mass Password Reset

^ Role Options

Select all users or specific roles below.

^ Authenticated Role

Selecting Authenticated will reset all users.

☒ Select all users

^ Roles

Select Roles to Reset

☐ Content editor

☐ Administrator

^ Notify Users

☒ Notify active users of password reset via email

☐ Notify blocked users of password reset via email

∨ Administrator Reset

The user submitting this form will not be included in the password reset batch.

Reset Passwords

Click "Reset Passwords", which should lead you to send out password reset emails to users.

If you wish to revise the content of the email, go to Configuration>Account settings and scroll down. You could find Password recovery email template at the bottom of all Email templates.

☐ Delete the account and make its content belong to the *Anonymous* user. This action cannot be undone.
Users with the *Select method for cancelling account* or *Administer users* [permissions](#) can override this default method.

Notification email address

The email address to be used as the 'from' address for all account notifications listed below. If 'Visitors, but administrator approval is required' is selected above, a notification email will also be sent to this address for any new registration

Emails

Welcome (new user created by administrator)

Welcome (awaiting approval)

Admin (user awaiting approval)

Welcome (no approval required)

Account activation

Account blocked

Account cancellation confirmation

Account canceled

Password recovery

Edit the email messages sent to users who request a new password. Available variables are: [site:name], [site:url], [user:display-name], [user:account-name], [user:mail], [site:log

Subject

Replacement login information for [user:display-name] at [site:name]

Body

[user:display-name],

A request to reset the password for your account has been made at [site:name].

Your user name is "[user:account-name]"

You may now log in by clicking this link or copying and pasting it into your browser:

[user:one-time-login-url]

This link can only be used once to log in and will lead you to a page where you can set your password. It expires after one week.

[If you have a trouble, please contact \[sung@cs.cmu.edu\]\(mailto:sung@cs.cmu.edu\)](#)

Save configuration

Mass Contact

Navigate to Manage > Mass Contact to send out a bulk email to users. You can select a *category* depending on whom you wish to send email to. Currently there are 3 categories, All users, Dev (ie. Sung) and Admin & Dev (ie. Sung and Admin)

Mass Contact ☆

Send email messages using the following form.

Sender name *

QuakeCoRE Team

Sender email *

quakecore.nz@gmail.com

Category







All users
Dev
Admin & Dev

☒ Respect user opt-outs.

☒ Send as BCC (hide recipients).

Subject *

Message *

B	<i>I</i>				▼			Paragraph	▼	<>	 Source
<div></div>											

Text format Basic HTML ▼

[About text formats](#)

☐ Send yourself a copy.

If you wish to create a new category of users to send Mass Contact, select "Add new category". This will involve creating a new Role, which is explained below.

▼ Related tasks

- [Set Mass Contact permissions](#)
- [List current categories](#)
- [Add new category](#)
- [Configure Mass Contact settings](#)
- [Help](#)

Creating a new Role

Go to Manage > People > Roles and create a new Role name. Here, I created a new Role "Password_List".

Home > Administration > People

Roles

☆

List

Permissions

Roles

Role settings

Mass Password Reset

A role defines a group of users that have certain privileges. These privileges are defined on the [Permissions page](#). Here, you can define the names and the dis order roles from least permissive (for example, Anonymous user) to most permissive (for example, Administrator user). Users who are not logged in have the / Authenticated user role, plus any other roles granted to their user account.

+ Add role

Name	Operations
<div>↕</div> Anonymous user	<div>Edit</div> <div>▼</div>
<div>↕</div> Authenticated user	<div>Edit</div> <div>▼</div>
<div>↕</div> Content editor	<div>Edit</div> <div>▼</div>
<div>↕</div> Administrator	<div>Edit</div> <div>▼</div>
<div>↕</div> Password_Lost	<div>Edit</div> <div>▼</div>

Save

Assigning a user to a new role

Select users you want to add to the new Role, and select "Add the XXXX role to the selected user(s)" from the Action list.

Home > Administration

People ☆

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Mass Password Reset

+ Add user

+ Import users from CSV

Name or email contains

Status

Role

Permission

timothy.sullivan@canterbury.ac.nz

- Any -

- Any -

- Any -

Filter

Action

Add the Password_Lost role to the selected user(s)

Apply to selected items

<input checked="" type="checkbox"/>	Name	Organisation	Last
<input checked="" type="checkbox"/>	Tim Sullivan	University of Canterbury	never

Apply to selected items

Mass Password Reset for a specific group of users

We can use this new Role for Mass Password Reset.

Select Password_Lost role, and make sure "Notify active users of password reset via email" is ticked. Click "Reset Passwords" button at the bottom, and all the users in the "Password_List" role will be receiving a password reset email.

Mass Password Reset ☆

[List](#)[Permissions](#)[Roles](#)[Role settings](#)[Mass Password Reset](#)

^ Role Options

Select all users or specific roles below.

^ Authenticated Role

Selecting Authenticated will reset all users.

☐ Select all users

^ Roles

Select Roles to Reset

☐ Content editor

☐ Administrator

☒ Password_Lost

^ Notify Users

☒ Notify active users of password reset via email

☐ Notify blocked users of password reset via email

You need to remove the user from this Role, so that you don't accidentally send the same user twice to reset the password.

Home > Administration

People ☆

List

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Roles

Role settings

Mass Password Reset

+ Add user

+ Import users from CSV

Name or email contains

timothy.sullivan@canterbury.ac.nz

Status

- Any - ▾

Role

- Any - ▾

Permission

- Any - ▾

Filter

Reset

Action

Remove the Password_Lost role from the selected user(s) ▾

Apply to selected items

<input checked="" type="checkbox"/>	Name	Organisation	Last access
<input checked="" type="checkbox"/>	Tim Sullivan	University of Canterbury	3 minutes 29 seconds ago

Apply to selected items

Check Log messages

If you want to see whether things worked out for the user or not, you can check log messages.

This example here, Admin reset the password for Marion (user id 97) via Mass password reset. A few minutes later, user Marion Tan appears "Session opened for Marion Tan", and we can see that this user used one-time login link, then updated her publication. Things are working nicely for this user.

Content
People
PublicationCSV
AuthorsCSV
Structure
Appearance
Extend
Configuration
Reports
Mass Contact
Help

Home > Administration > Reports

Recent log messages

View
Delete

The Database Logging module logs system events in the Drupal database. Monitor your site or debug site problems on this page.

Type

access denied
backup_migrate
content
cron
mass_pwreset
node
page not found
php
user

Severity

Emergency
Alert
Critical
Error
Warning
Notice
Info
Debug

Filter

Type	Date	Message	User
page not found	19/06/2023 - 11:04	/Core/Skin/Login.aspx	Anonymous
access denied	19/06/2023 - 10:50	Path: /user/56.Drupal\Core\Http\Exception\...	Anonymous
content	19/06/2023 - 10:37	publication: updated The public's perception of an...	Marion Tan
content	19/06/2023 - 09:59	publication: added The public's perception of an...	Marion Tan
php	19/06/2023 - 09:58	Drupal\Core\Entity\EntityStorageException: SQLSTATE[...	Marion Tan
node	19/06/2023 - 09:58	Drupal\Core\Entity\EntityStorageException: SQLSTATE[...	Marion Tan
user	19/06/2023 - 09:52	User Marion Tan used one-time login link at time...	Marion Tan
user	19/06/2023 - 09:52	Session opened for Marion Tan.	Marion Tan
access denied	19/06/2023 - 09:52	Path: /user/reset/97.Symfony\Component\HttpKernel\...	Anonymous
page not found	19/06/2023 - 09:47	/Core/Skin/Login.aspx	Anonymous
mass_pwreset	19/06/2023 - 09:40	Mass password reset finished. 1 passwords reset with...	Admin
mass_pwreset	19/06/2023 - 09:40	Password reset for uid: 97	Admin
mass_pwreset	19/06/2023 - 09:40	Password reset email sent to uid: 97	Admin

Drupal Updates

Some commands I used - for future reference.

```
635 wget https://ftp.drupal.org/files/projects/drupal-10.2.2.tar.gz
636 tar zxvf drupal-10.2.2.tar.gz
637 cd drupal-10.2.2/
638 ls
639 cp -R core vendor ../web
640 cp *.* [a-z]* ../web
641 cd ../web
```

core update

```
755 cd web
```

```
757 composer require drupal/core-recommended:10.2.3 drupal/core-composer-scaffold:10.2.3 drupal/core-project-message:10.2.3 --update-with-all-dependencies
```

Custom module update

```
modules/custom/
```

```
840 vim my_module/my_module.module
```

```
drush pm:uninstall my_module && drush cache:rebuild
```

```
841 drush pm:enable my_module
```

```
842 drush pm:install my_module
```

```
843 drush cache:rebuild
```

```
844 sudo drush cache:rebuild
```