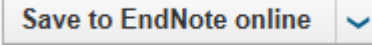


# Importing References to EndNote Online





It is easier to import references to your EndNote desktop library and sync them to your EndNote Online library. However it is possible to import references to directly into EndNote Online.

## Direct Export

### Web of Science

Select the references you wish to save. Click on 

### Ebsco Databases

1. Select the references you wish to save by clicking 
2. Click on folder at the top of the screen 
3. Click Export 
4. Select  Direct Export to EndNote Web

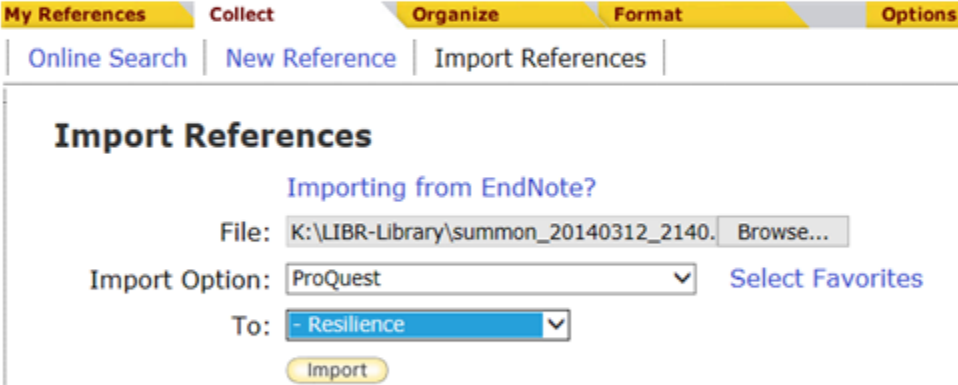
### Other Databases

You can import references from most other databases using the Import References option

### MultiSearch

1. Follow the instructions for importing [MultiSearch records into EndNote](#)
2. Click on Save As (not Open) – Save the file.
3. Go to EndNote Basic

- a. Click Collect – Import References



- b. Browse to your saved file
- c. Select **ProQuest** as your Import Option
- d. Select the folder you wish to put the references into
- e. Click Import

### Google Scholar

1. Follow the instructions for [downloading Google Scholar records into EndNote](#)
2. Click on Save As (not Open)
3. Go to EndNote Online – click Collect – Import References.
4. Find your file
5. Select **EndNote Import** as your Import Option

## Library Catalogue

To import records from the Library catalogue:

1. Click Collect – Online Search – Select U Canterbury

The screenshot shows the EndNote Online web interface. At the top, there are four yellow tabs: 'My References', 'Collect', 'Organize', and 'Format'. Below these, there are three blue links: 'Online Search', 'New Reference', and 'Import References'. The 'Online Search' link is selected. The main content area is titled 'Online Search' and 'Step 1'. It instructs the user to 'Select database or library catalog connection.' Below this instruction is a dropdown menu with 'U Canterbury' selected, a 'Select Favorites' link, and a 'Connect' button.

**My References** **Collect** **Organize** **Format**

[Online Search](#) [New Reference](#) [Import References](#)

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## Online Search

### Step 1

Select database or library catalog connection.

[Select Favorites](#)

[Connect](#)

2. Perform your catalogue search

3. Select the items you want to keep and add them to your selected Group.